



Dear Parent or Guardian of High Desert School,

High Desert School has organized a drive-thru procedure to collect school items and distribute student belongings. Staff members will be present to assist in the process. This drive-thru process has been developed to maintain social distancing for all. For this reason, we ask that families remain in their vehicles. We appreciate your cooperation and understanding in following the detailed schedule that follows. Please see the chart below and take special note of the **grade level, date and alphabetical time slot** reserved for your child. The collection process will take place in the school's bus drive-through lane in front of the school on the following days 8 am to 12 pm daily:

Pick-up Date by Grade Level	Alphabetical Time Slot for All Pick-up Days
5th Grade - Monday June 1st	A through F: 8 am - 9 am
6th Grade - Tuesday June 2nd	G through L: 9 am - 10 am
7th Grade - Wednesday June 3rd	M through R: 10 am - 11 am
8th Grade - Thursday June 4th	S through Z: 11 am - 12 pm
Make-up day - Friday, June 5th	A through Z: 8 am - 12 pm

Families should bring the items listed below to be collected by our staff:

- All High Desert School textbooks, library books, and class novels. Please place all books in a bag, print the form below, and place it in the bag with the books to ease the handling of book collection.
- High Desert School Chromebook, if one was checked out to students.

Families can expect to receive the following items:

- Any belongings from the student's classroom and/or PE locker (items will be bagged for distribution).
- Any Academic or Athletic Awards the student may have received this school year.

Our promoting 8th Graders will also receive their promotion certificates and a ceremonial school promotion flag on their pick up day. Additionally, teachers and staff are working on a Virtual Promotion Video which includes speeches, student photos, shout-out messages, and other traditions from past promotions that will be produced to replicate the promotion ceremony. The complete Promotion Ceremony video will be available on Thursday, June 4th.

In order to preserve the memory for the students and include student's experiences, we need your help. Parents, please encourage your 8th grader to participate by submitting a video. This is their moment in the spotlight and we want to celebrate you. Click on the Flipgrid link and they can record a short video clip sharing their favorite memories from this year, thank yous, or shout outs to friends, teachers, and family members who helped make this year amazing. All video submissions are due by this Friday, May 29th.

<https://flipgrid.com/5022dc40>

Special Note: When you go to Flipgrid, all videos will be hidden, so it may look like none are submitted. Rest assured, there are videos submitted, but we are keeping them top secret until the final video is sent out on June 4th.

We can't wait to see all of the students' fun memories celebrating their middle school highlights!

Student Information Form

Please use large bold lettering to complete the following. Please hand this completed form to the school representative when entering the school drop-off location.

Grade Level _____

Student's Last Name _____

Student's First Name _____

Please circle around the items being returned:

Chromebook

Textbooks

Library books